Sample Agreement: The school psychology trainee and fieldwork/practicum site supervisor(s) should modify this sample agreement to identify the appropriate parties and the specific learning experience to be provided at The Autism Program (TAP) placement site. The agreement should be completed, signed, and submitted by the end of the second week of the semester in which the trainee is enrolled in PSY 498A05 at Illinois State. The signed agreement should be submitted to the School Psychology program coordinator. **Please delete this paragraph before the Agreement is printed for signatures.**

Illinois State University

Graduate Programs in School Psychology

**PSY 498A05 First Year Fieldwork/Practicum TAP Placement Agreement**

The Autism Program (TAP) at Illinois State University agrees to accept NAME (Trainee) as a first year fieldwork/practicum trainee for the fall and spring semesters. TAP and Trainee agree to observe the following arrangements to satisfy the course requirements for PSY 498A05 First Year Fieldwork/Practicum in School Psychology.

1. Location: The fieldwork/practicum will be performed at The Autism Place, 1207 Six Points Road, Bloomington Illinois.

2. Duration: The fieldwork/practicum experience will begin with the start of the fall semester and continue through the following spring semester. Trainees will follow the University’s academic schedule (i.e., excluding all University-recognized holidays, Thanksgiving week break, the semester break after final exams in December through the start of spring semester in January, and spring break week at Illinois State).

3. Hours: Trainee is expected to work a minimum of two hours per week as agreed upon by Trainee and the TAP supervisor. Trainee should accumulate at least 30 hours of supervised experience per semester, for a total of 60 hours for PSY 498A05.

4. TAP Activities: Trainee will participate in the following activities agreed to during a discussion with the TAP supervisor and a TAP graduate clinician:

5. Supervision: Trainee will receive supervision directly from

Graduate Clinician(s):

TAP Supervisor:

6. University Contacts: The Graduate Programs in School Psychology seeks to facilitate regular communication with fieldwork/practicum sites through a series of ongoing contacts as follows:

1. The Graduate Programs in School Psychology is responsible for supervising course assignments.
2. Trainee will also participate in weekly course supervision sessions at the University.
3. The Graduate Programs will provide TAP with copies of relevant course syllabus and assignments for Trainee.

All records of minors, adolescents, and their families of TAP that are observed, assessed, handled, or treated by Trainee are and shall remain the sole property of TAP , and may not be disclosed, distributed, reproduced or removed from TAP by Trainee or any Illinois State faculty member without the expressed written consent of TAP. During the term of this agreement and thereafter Trainee and Illinois State University shall protect from unauthorized disclosure all information, records, and data pertaining to TAP, its minors, adolescents, their families, and staff unless otherwise required by law or court order to provide such information, records, or data.

This agreement between TAP and the Graduate Programs in School Psychology will be in effect for the fall and spring semesters of (insert academic year).

Signatures

Please type your legal name to certify that the information submitted is accurate to the best of your knowledge. Please save and email this form as an attachment to the next person on the list after your name.

School Psychology Trainee:       Date:

TAP Graduate Clinician:       Date:

TAP Supervisor:       Date: